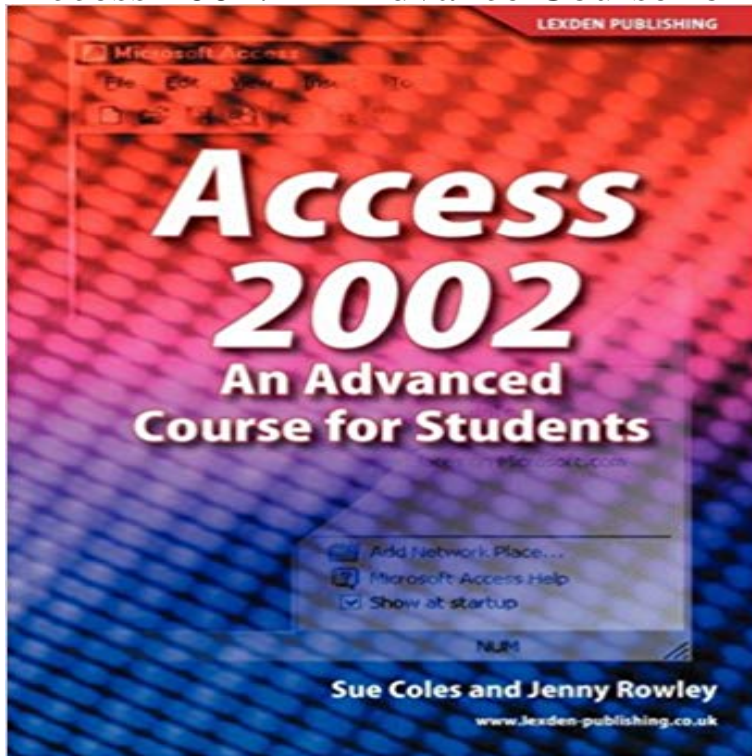


## Access 2002: An Advance Course for Students



This course book for students, teaches the skills required to make full and effective use of Microsoft Access 2002. It can be used as a course text for group learning, or individually for independent learning. This advanced book does not assume any previous knowledge of Access 2002, but it introduces concepts and functions at a rapid pace, and deals with advanced features of the software. The authors take the approach that users will learn best by doing. Each topic includes exercises to complete which illustrate the theory and help to reinforce the learning. Key Features:

- \* Progress through the course topic by topic
- \* Clear learning objectives
- \* Tasks help to embed learning
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